Seat No.: _____ Enrolment No._____

GUJARAT TECHNOLOGICAL UNIVERSITY
B. Pharm. - SEMESTER–I • EXAMINATION – SUMMER-2016

Subject Code: 210002 **Date: 01/06/2016**

Subject Name: Basic Computer Applications

Time: 02:30 pm – 05:30 pm **Total Marks: 80**

Instructions:
1. **Attempt any five questions.**
2. **Make suitable assumptions wherever necessary.**
3. **Figures to the right indicate full marks.**

Q.1	**(a)**	Explain in brief about computer organization with diagram.	**06**
	(b)	Explain different storage devices.	**05**
	(c)	Describe the functions of Operating System(OS).	**05**
Q.2	**(a)**	Write a short note on "Mail merge" in MS-WORD.	**06**
	(b)	Write a short note on MS-OUTLOOK.	**05**
	(c)	Explain "FORMAT" menu in MS-WORD.	**05**
Q.3	**(a)**	Explain basic DOS commands in detail.	**06**
	(b)	Explain types of operating systems in detail.	**05**
	(c)	Explain structure of electronic mail.	**05**
Q.4	**(a)**	Explain in detail steps to insert a chart in MS-EXCEL.	**06**
	(b)	Explain statistical functions performed in MS-EXCEL.	**05**
	(c)	Differentiate LAN and WAN.	**05**
Q.5	**(a)**	Explain BUS topology with its merits and demerits.	**06**
	(b)	Draw a labelled diagram of screen of MS-WORD.	**05**
	(c)	Discuss briefly about ADOBE reader.	**05**
Q. 6	**(a)**	Write a short note on classification of computers.	**06**
	(b)	Explain the function of custom animation tool in powerpoint.	**05**
	(c)	Write a short note on slide transition.	**05**
Q.7	**(a)**	Describe the applications of computers in pharmacy.	**06**
	(b)	Explain in detail windows task bar.	**05**
	(c)	Explain in detail Windows XP features.	**05**

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